

COVID-19 Leave Policy for AMHS

It is important to note this request for leave - is for employees who are **unable** to telecommute **AND** meet **one** of the criteria on the form and listed below.

- Has traveled in area with sustained COVID-19 transmission CDC level 3. At this point this is the countries listed as Level 3 on the CDC website. This does NOT include travel anywhere in the United States
- Has been in close contact with a person with a positive COVID-19 test. Close contact includes being with 6 feet or having direct contact with secretions from a COVID-19 case like being sneezed or coughed on
- Has tested positive for COVID-19
- Is experiencing the symptoms of COVID-19
- Has been advised by a health care provider to self-quarantine due to concerns related to COVID-19

If you don't meet these criteria and are in a position that can NOT and you feel you need to not be at work you need to take leave and if you have no leave- leave without pay. There will be no repercussions if you choose to not work.

COVID-19 leave is a specific type of administrative leave thus leave will not be deducted from your leave bank.